

RENE AMABIZICA

Real Estate & Customer Relations Professional

📍 9128 Wonderland Street
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EDUCATION

Bachelors Degree

Major: Communications
Cal State | Fullerton, CA
2000 - 2004

Associates Degree

Minor: Business Administration
Rio Hondo College | Whittier, CA
1998 -2000

Nevada Real Estate

Real Estate License
Key Real Estate | Las Vegas, NV 2017

SOFTWARE APPLICATION EXPERIENCE

Microsoft Office Suite
CINC
C++
Swift
MLS – Multiple Listing
Adobe Acrobat
ActiTime
CMS – Client Management

OTHER

Certified in C++ and Swift
Development

Fluent in English and Spanish

References available upon request.

OBJECTIVE

Innovation and drive has lead me to a diversified skill set in which I am seeking a position to best utilize my education as a communications major with a business administration minor in addition to my experience as a client relations professional.

EXPERIENCE

Real Estate Agent

Compass Realty Management | 2017 – Present

As a Real Estate professional in addition to providing close personal client attention to ensure the best experience for my clients I have taken on additional roles as an instructor to educate the fundamentals of Real Estate for oncoming agents while managing a team of Realtors.

- Preparation and follow through to completion of time sensitive contracts in accordance with the legal requirements for the State of Nevada
- Team Management
- Training
- Real Estate Transaction Coordination
- Advertising and Marketing

Tier III Customer Service Manager

Expedia.com | 2016 – 2017

As a Customer Service Manager my primary functions included overseeing and tracking of calls made by agents to ensure compliance and efficiency in a high stress environment while maintaining diplomacy, implementing the company and product rules and policies and manage the company priorities.

- Team Management
- Training
- Corporate Policy Implementation

Technical Specialist III & Sales Lead

AT&T Call Center | 2015

My primary role at AT&T was to provide technical support with superior customer service through adjustments to mathematical and analytical occurrences in addition to providing financial projections and sales.

Election Assistant II

Los Angeles County Register Recorder | 2010 – 2014

As an Elections Assistant I handled the public relations, recruitment, and training of county employees for the general election by presenting the requirements, benefits, responsibilities of a county poll worker and voter registration while managing teams of up to 120 personnel.

Wealth Management and Corporate Client Relations Liaison, & Collections Specialist

Bank of America | 2002 – 2008

During my time at Bank of America I performed multiple roles as a Collections Specialist; IT Specialist; Credit Specialist; and a Manager Assistant ultimately resulting as a liaison for corporations assisting companies primarily through our web services with their corporate accounts, online/mobile checking, savings, credit, mortgages and wealth management.

IT Specialist

Suncoast Innovations | 1999 – 2002

Computer coding applications, diagnostics, integrative applications and software development were my primary functions as an IT Specialist.